

**`Broome Community College
Representative Council Meeting
May 4, 2017
Wales 203-B 11:00 AM**

Members Present: Dave Michalak, Fred Loveland, Rob Woods, Thomas Grace, Suzanne Hickok, Amanda Hollister, Brian Loy, Esq., Meghan McGuinness, John Pierog, Richard Schleider, Suzanne Shepard, Howard Streby, Tim Skinner, Joe Spence, Dave Zeggert,

Meeting called to order at 1:02 PM

New Business:

1.0 Minutes and Committee Report:

- 1.1 Minutes were approved. Motion: S. Hickok, Second D. Zeggert.
- 1.2 **Adjunct Committee:**
13 new members. Some adjuncts may be eligible for Unemployment over the summer months. Members will have to file. If Department of Labor issues a denial, NYSUT will assist with appeals on a case by case basis.
- 1.3 **Negotiation Resource Committee:**
Met earlier in the day. Reviewing College budget, contracts, and salaries. 4 main items:
 - a) Review of past 5 year's budgets- indicates no crisis.
 - b) An average of \$1.89 million per year of money budgeted for instruction was spent in some other way. Over the same budget years actual expenditures on general administration of the college was spent above the proposed budget.
 - c) Fund balance averages around 6% of total budget. Has never gone below 5% in past 5 years.
- 1.4 NYSUT budget specialist Jake Crawford will present the budget analysis to the faculty. The date/time will be announced and information posted on the website.

2.0 Vice President's Report:

- 2.1 Fred met with Jeanette Tillotson and requested electronic copies of all spreadsheets and other documents that would show all budget transfers. To his dismay, Fred was informed no such documents exist. Fred finds this peculiar and will pursue.
- 2.2 Result of meeting between Vice President Loveland, FA President Michalak, and College EVP/CAO Dr. Battisti, has established department CHAIRS are ultimately to decide which courses may be offered and how many sections. Deans can collaborate with chairpersons to make cuts before classes begin in the event class numbers are very low. Premature forced cutting of courses should NOT occur as this is the department chairperson's decision. Further, departments should have already set their own quotas and communicated with their respective deans. There are over 50 years of past practice with regard to this procedure.

- 2.3 Clarification efforts related to Article 8 sick days for part-time faculty with Human Resources is at impasse. The issue will be taken forward to Dr. Drumm for resolution.

3.0 Treasurer's Report:

- 3.1 Audit committee is established and should be done by end of semester. In the past, audit committee members have been paid a \$200 stipend for their work. A motion supporting continuation was made by D. Zeggert and seconded by M. McGuinness to continue this practice. Passed unanimously.
- 3.2 Dental program changes are in place. In some instances, members received two cards but those issues have been resolved. Some options are much improved. Anyone experiencing difficulty is urged to contact Rob Woods.

4.0 President's Report:

- 4.1 Dave began by announcing the names of the most recent Chancellor's award winners and offering the congratulations of the entire FA.
- 4.2 Election results were confirmed by Tim Skinner and Joe Spence.
- 4.3 Three faculty sabbaticals were announced: Tracy Curtis, Lisa Strahley, and Jason Smith all received sabbaticals. Congratulations to all!
- 4.4 The College is adding the dates of August 14th-18th as a registration/advisement week for students. Faculty and Chairs are NOT obligated to work that week. Chairs volunteering to get paid to work that week should be paid at their salary per diem rate. Any faculty volunteering to work that week should be paid at an Advising rate and for a 4 hour minimum day.

Old Business:

- A back pay issue dating to 2011 has been resolved in favor of the faculty member.
- Counselor back pay issue not resolved yet- Human Resources has promised to complete by next week.
- Article 13 (Sick Time) is still in Labor Management discussion.

Dave thanked everyone for their service this semester and will invite incoming members to the last Rep Council meeting on Tuesday, May 16th at 1:00.

Motion to adjourn made at 11:58 AM by M. McGuinness seconded by D. Zeggert. Unanimous.

Respectfully submitted,

Joe Spence
FA Secretary