

Broome Community College
Representative Council Meeting- Approved Minutes
November 3, 2017
Wales 203-B 12:00 PM

Members Present: Fred Loveland, David J Michalak, Joseph Spence, Tom Grace, Suzanne Shepard, Regina Eckert, Paul Cartie, David Zeggert, Christine Duffy-Webb, Howard Streby, Amanda Hollister, Brian Loy, Kennie Leet (Alternate for Jason Smith), Meghan McGuinness, Suzanne Hickok,

Absent: Alice Caroompas, Ed Evans, Jason Detrani, Joan Lubar, Joshua Lindenbaum, Judi Dzuba

Meeting called to order at 12:03 PM

New Business:

1.0 Minutes and Committee Report:

- 1.1 Minutes from 10/25/17 will be distributed soon and approved at the next meeting on 11/15/17
- 1.2 **Negotiation Resource Committee: H. Streby**
 - a. No updates, but next meeting 11/7 at 1PM in B111
 - b. Kennie Leet, chair of the Budget Subcommittee of the NRC reported that data is being shared regarding section numbers and FTEs
 - c. Reps reported concerns that administration wants to cut 300 more sections to get back to "2010 levels" which does not make sense.
 - 1.2.c.1 The original bench mark was 2013, now it's 2010. Why?
 - 1.2.c.2 The "trend analysis" is irrelevant. Why go back 7 years? Why not 10? 15? The data is inconsistent
 - d. Any Reps who have received any information on the numbers should share them with H. Streby or K. Leet.
 - e. Summary on the budget will be sent to faculty before the break.
 - f. F. Loveland & D. Michalak are meeting with Administration on 11/6/17 to discuss the methodology used for determining their assertion of 15 students/section is the "break-even" point.
- 1.3 **Organizing Committee: S. Shepard**
 - a. Committee Report distributed - included plans for Janus, upcoming events, "kudos" for NYSUT newsletter, Staffing Survey actionable items, Gender Discrimination survey.
 - b. Reps will be responsible for asking constituents to sign the new Pledge Cards
 - c. Discussed the possibility of giving a SBFA polo shirt to each member who signs the new Pledge Card and a pin to each Rep who has 100% of their constituency to sign the Pledge Cards.
 - 1.3.c.1 Rep Council reviewed mock up for SBFA polo shirt design
 - 1.3.c.2 Gave approval to move forward with identifying funding sources.
 - d. Because it was so successful in the Fall, plan to have a tabling event again in the Spring
 - 1.3.d.1 Also planning a Kick-Off Event some time in February

- e. Draft of Gender Discrimination Survey Questions distributed to Reps.
 - 1.3.e.1 Recommended that there be an option to identify time frames of when discrimination took place (recently, 1-5 years ago, more than 5 years ago, etc)
- 1.4 **Adjunct Committee: S. Hickok**
 - a. Meeting is scheduled for 11/14/17

2.0 President's Report:

- 2.1 Draft of MOU - Article 35
- 2.2 Issue with Search Committee
 - a. Counseling Search Committee was constituted with president's appointee made to a faculty member.
 - 1.2.a.1 Had previously agreed that if it were a search for a Faculty position, a Faculty member would be the designee.
 - 1.2.a.2 In the case of the Counselor search, inquiries were made to allow VPSA C. Ross to serve on the committee.
 - 1.2.a.2.1 Joe Spence will confirm only faculty will serve on this committee with the college.
 - 1.2.a.2.1.1 F. Loveland will follow up
- 1.3 Nepotism & Amorous Relationship Policies
 - a. Policies were distributed to Shared Governance
 - b. This raises lots of potential legal questions
 - 1.3.b.1 Policy states "Members have a duty to report..." This is a problem
 - c. Past practice – when there was a potential chair conflict, another person was selected (such as a coordinator) to complete performance evaluation
 - d. There is no mandate from SUNY regarding this issue.
 - e. The SBFA will bring their concerns forward to the college.

3.0 Vice President's Report:

- 3.1 In process of resolving an issue of an SBFA Member threatened with a disciplinary action by the Dean
 - a. Meeting took place between the SBFA Member, SBFA Vice President, the Dean, and the EVP
 - b. Resolution will be an MOU acknowledging violation of Taylor Law by the Dean and a remedy for the faculty member.
- 3.2 Issue involving an SBFA member who was denied mileage reimbursement for travel to local High Schools as part of their Fast Forward duties
 - a. Member turned in mileage to Finance Office was told it was denied because they did not include proof of travel on the travel form
 - 3.2.a.1 The travel form was already approved/signed by both the Department Chair and the Dean.
 - 3.2.a.2 Finance Office wanted signed notes from High School Principal as proof that the faculty member was there.
 - b. F. Loveland, the approved Travel Form was all the proof that was needed, according to the contract
 - c. Finance Office still refused to pay the mileage

- d. F. Loveland & D. Michalak met with Dr. Drumm who agreed with SBFA position
- e. VPs Sullivan and Battisti agreed to MOU to resolve the issue.
- f. MOU will require that reimbursement is paid in two weeks for all travel.

Motion to adjourn: D. Zeggert, Second: P. Cartie - Meeting Adjourned: 12:49 PM

Next Meeting: 11/15/17 in SB 105 at 4PM

Respectfully submitted,

Tera Doty-Blance

FA Secretary