

Broome Community College
Representative Council Meeting- Approved Minutes
December 1, 2017
Wales 203-B 12:00 PM

Members Present: Suzanne Shepard, Judi Dzuba, Brian Loy, Amanda Hollister, Meghan McGuinness, Ed Evans, Dave Zeggert, Christine Duffy-Webb, Tom Grace, David J. Michalak, Fred Loveland, Tera Doty-Blance, Suzanne Hickok, David Zeggert

Absent: Howard Streby, Robert Woods, Jason Detrani, Joan Lubar, Joshua Lindenbaum, Regina Eckert, Paul Cartie, Joe Spence, Jason Smith, Alice Caroompas,

Guest: Michael Lynch (NYSUT)

Meeting called to order at 1:06 PM

New Business:

1.0 Minutes and Committee Report:

1.1 Approval of Minutes from 11/15/17 meeting

- a. Motion to approve: Suzanne Hickok, Second: Christine Duffy-Webb
 - 1.1.a.1 Approved

1.2 Negotiation Resource Committee: H. Streby

- a. Howard S. was absent, so an NRC report was not given

1.3 Organizing Committee: S. Shepard

- a. Tool Kit with Documents will be shared with the Reps via Google Drive
 - 1.3.a.1 Before and After Contracts in Wisconsin
 - 1.3.a.2 Janus vs AFSCME – 10 Minute Building Meeting Outline
 - 1.3.a.3 Breakdown of Use of NYSUT dues
 - 1.3.a.4 Fair Share Talking Points
 - 1.3.a.5 Benefits, Protections & Rights Won by SBFA
- b. Kick Off & Signing Party for Certification
 - 1.3.b.1 Kick Off will be held on January 25th during the SBFA General Membership Meeting at 11AM in T101
 - 1.3.b.2 By March 1st, the goal is to re-sign 50% of the current membership and 75% by March 22, 2018
 - 1.3.b.3 Signing Party will be held on April 19, 2018
- c. Fall Newsletter will be sent out in December
 - 1.3.c.1 Janus
 - 1.3.c.2 Budget Talking Points
- d. Gender Discrimination Survey
 - 1.3.d.1 Work group meets on Monday, 12/4/17
 - 1.3.d.2 Recommendations will go to NRC for negotiations
- e. Reminder of Rep Responsibilities
 - 1.3.e.1 Holding Office Hours
 - 1.3.e.2 How do faculty know who is their Rep?
 - 1.3.e.2.1 Reps should email their constituents with updates from the SBFA

- 1.3.e.2.2 Lists of constituents are located on the Google Drive for each Rep
- 1.3.e.2.3 Reps are encouraged to go see their constituents in person
- f. Recommendation for Coordination of Media Outreach
 - 1.3.f.1 Based on a recommendation from the last Organization Committee meeting, a request was made for coordinated outreach to the local media
 - 1.3.f.2 Mike Lynch reminded the council that the SBFA President is the media contact and spokesperson for the SBFA

1.4 **Adjunct Committee: S. Hickok**

- a. Meeting and Presentation by Mike Lynch on Unemployment for Adjuncts will be held on 12/6 at 5PM in T102
- b. Survey for Adjuncts will be put in Survey Monkey
 - 1.4.b.1 Recommendation to add a question to see if constituents know who is their Rep.
 - 1.4.b.1.1 List the names of Reps and an option for 'I don't know'
 - 1.4.b.1.2 Survey should be out by the end of December

2.0 **President's Report:**

- a. Working on Travel document - will send to Tera to send to Reps
 - 1.1.a.1 Christine DW has info for Dave
 - 1.1.a.2 \$70 comes out of travel , \$5 out of department budget
 - 1.1.a.3 Dean has an issue as to whether or not to take car and where reimbursement comes from
 - 1.1.a.4 ECE is putting in at least 100-300 miles a month
 - 1.1.a.4.1 Travel offered to reserve car for them for 2 weeks in the middle of semester and 2 weeks toward end

3.0 **Vice President's Report: Fred Loveland**

- a. Kudos for Suzanne & Tera with the Organizing Committee
- b. Response to Sullivan Memo
 - 1.1.b.1 We are \$750K in the hole right now, per Michael Sullivan
 - 1.1.b.2 300 sections had to be slashed in order to balance budget This is the new budgeting methodology
- c. Fast Forward
 - 1.1.c.1 A chairperson has jettisoned FF classes for next Fall because of impact on faculty load
 - 1.1.c.1.1 Department met and voted to stop offering FF
 - 1.1.c.1.2 Chair contacted Fred because Dean and EVP wanted to meet with Chair. Fred intervened to be present for that meeting.
 - 1.1.c.2 Every year, Chairs have to sign a contract to continue or agree to new FF courses
 - 1.1.c.2.1 Contract says there can be no undo pressure put on a chair to offer these courses

- 1.1.c.2.2 Mike Lynch asked if are there other Department Chairs available to be at meeting to show support to Chair on their decision revoking Fast Forward courses?
 - 1.1.c.2.2.1 Chairs to be notified when/where meeting is held so that Administration can see FA support
- 1.1.c.2.3 Fred responded to the request from Fast Forward to put new course offerings on hold until we get a handle on budget and sections
- 1.1.c.2.4 Administration is concerned that if we don't offer the FF, another college will offer them and we lose students. Even if we lost 35% to another college, we still make out better with the 65% coming to campus
- 1.1.c.3 We don't know where Fast Forward money actually is budgeted for once it is in the General Fund
- 1.1.c.4 Rep stated that even if we got the money, that won't help with the load issue
 - 1.1.c.4.1 David Michalak said, that's true but if departments had the money you could justify on campus sections with lower enrollments
- 1.1.c.5 If retrenchment happens, the faculty with FF courses can go to the high schools and monitor the FF classes to make load.
- 1.1.c.6 Department's have the right to decide to accept Fast Forward transfer credit
 - 1.1.c.6.1 Example: English doesn't accept TC3 - ENG 111 because it is not a gen ed course
- d. HR Issue - Grade of Senior Learning Specialist
 - 1.1.d.1.1 We proposed grade level of 7 since currently - no non ranked faculty exist at that level
 - 1.1.d.2 HR changed to level 6 without negotiating or discussing
 - 1.1.d.3 Already approved by BOT and SUNY but still is a possible
 - 1.1.d.4 Grievance or Improper Labor Practice is possible but we will meet with admin again to resolve.

4.0 Secretary Report – Tera Doty-Blance

- a. Google Apps
 - 1.1.a.1 If you need help or want training on using Google Drive or Spreadsheets, let Tera know.
 - 1.1.a.1.1 Mike Lynch entered all the info from last year's Freidricks Cards
 - 1.1.a.1.1.1 Rep wanted to know if these could be used as new membership cards
 - 1.1.a.1.1.2 Per Mike Lynch, they are not dues deduction cards, so they can not be used as such. Depending on the wording of the Janus ruling, we may have to get new NYSUT membership forms for everyone again. We won't know until June.
 - 1.1.a.1.1.3 For now, we are focusing on the payroll deduction cards.

- 1.1.a.2 If Reps want a hard copy of the Contract or Welcome Packets for New Members, Tera has them in her office.
- 1.1.a.3 Reps were asked to bring their Spring Schedules to the next SBFA Rep Council meeting on 12/13 for planning purposes.
 - 1.1.a.3.1 A DOODLE POLL WILL BE SENT BEFORE THE 12/13 MEETING

Motion to adjourn: S. Shepard, Second: J. Dzuba - Meeting Adjourned: 1:01 PM

Next Meeting: 12/13/17 in Science Building 105 at 4PM. This is the last meeting of the Fall 2017 semester.

Respectfully submitted,

Tera Doty-Blance

FA Secretary